

## 2025 Latornell Conservation Symposium Sponsorship and Exhibit

### SPONSORSHIP CANCELLATION

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If the sponsor cancels, a refund will be issued minus the following administrative fees. You can request a refund by contacting [finance@conservationontario.ca](mailto:finance@conservationontario.ca).

- Until July 31: 15% administration fee
- Until August 31: 30% administration fee
- Refunds will not be issued for cancellations received after Wednesday, September 3, 2025.

### EVENT CANCELLATION

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A full refund will be issued if the 2025 Latornell Conservation Symposium is cancelled.

### TERMS AND CONDITIONS

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1. Sponsorship of the Latornell Conservation Symposium does not include registration fees unless expressly stated in the sponsorship benefits.
2. Effort will be made to assign booth selections. The Symposium organizers reserve the right to make changes to the exhibit hall floor plan at any time and without advanced notice. Exhibitors may not reassign or sublet space allotted to them.
3. The Symposium reserves the right to refuse applications to exhibit. If participation is refused, sums paid by the party having presented an application of participation will be refunded in full.
4. Construction of exhibitor booths is the sole responsibility and expense of the exhibiting company.
5. Exhibit booths must be staffed during the stated exhibit hall hours by qualified employees of the Exhibitor. The Symposium organizers reserve the right to stop activity on the part of an Exhibitor that may cause concern to other Exhibitors or attendees. Exhibitors must conduct business from their own booth.
6. Exhibit booth displays must be contained in the space as contracted. Displays must not interfere with other Exhibitor's displays. Canvassing or distributing advertising materials outside of the Exhibitor's designated space is not permitted.
7. Volatile or toxic substances are not permitted in the display areas.
8. No Exhibitor events, receptions, promotions, or similar activities may be conducted during the hours of the exhibition or do anything that, in the judgement of the

Symposium organizers, will in any way interfere with or compete for attendees while the Symposium is in progress.

9. The exhibit hall will close on November 3 at 6 p.m. and on November 4 at 5 p.m. As tear down during exhibit hours is very disturbing to other exhibitors, tear down will not commence until the close of show.
10. Exhibitors will not be permitted to store boxes or packing crates that are visible to attendees.
11. Samples, catalogues, pamphlets, souvenirs, etc. may be distributed by Exhibitors and booth personnel within their booth.
12. The Exhibitor assumes all responsibility for compliance with, and agrees to comply with all applicable local, provincial and federal laws, including fire safety and health laws, and all applicable rules and regulations for all union and labour organizations and of the operators and/or owners of the property in which the Symposium is held.
13. The Symposium organizers, its partners, volunteers or staff are not responsible for any loss, theft or damage to the property of the Exhibitor, his/her or its employees or representatives. Further, the Symposium organizers, its partners, volunteers or staff, will not be liable for damage or injury to persons or property from any cause whatsoever by reason of the use of occupancy of the booth space or the participation in the Symposium by the Exhibitor.
14. Every Exhibitor hereby accepts liability for all acts or omissions of contractors, agents and visitors and others and undertakes to indemnify the Symposium organizers.
15. The Exhibitor acknowledges that the Symposium organizers and the Venue do not maintain insurance covering the Exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain business interruption and property damage insurance covering such losses by the Exhibitor.
16. Sponsorship payments are due within 30 days of the invoice date. Conservation Ontario reserves the right to cancel this agreement if payment is not made by the due date.
17. Sponsorship of the Symposium does not include a position on the Latornell Conservation Symposium Steering Committee.