



**April LRCA Board Meeting**  
Lakehead Region Conservation Authority  
April 24, 2024 at 4:30 PM  
130 Conservation Road/Microsoft Teams

**Members Present:** Grant Arnold, Robert Beatty, Donna Blunt, Rudy Buitenhuis, Dan Calvert, Sheelagh Hendrick, Brian Kurikka

**Members Present (Virtual):** Trevor Giertuga

**Members Absent:** Albert Aiello, Greg Johnsen, Jim Vezina

**Also Present:**

Tammy Cook, Chief Administrative Officer  
Mark Ambrose, Finance Officer  
Ryne Gilliam, Lands Manager  
Melissa Hughson, Watershed Manager  
Ryan Mackett, Communications Manager  
Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes  
Melissa Haresign, KGS Group, part of Meeting

**1. CALL TO ORDER**

The Chair called the meeting to order at 4:30 p.m.

**2. ADOPTION OF AGENDA**

*THAT: the Agenda be adopted as amended.*

**Motion: #50/24**

Motion moved by Rudy Buitenhuis and motion seconded by Robert Beatty. **CARRIED.**

**3. DISCLOSURE OF INTEREST**

None.

#### **4. MINUTES OF PREVIOUS MEETING**

*THAT: the Minutes of the Lakehead Region Conservation Authority 3rd Regular Meeting held on Wednesday, March 27, 2024 be adopted as published.*

**Motion: #51/24**

Motion moved by Robert Beatty and motion seconded by Brian Kurikka. **CARRIED.**

With permission of the Board, the Agenda was amended and Staff Item 8.2 was discussed prior to the In-Camera Agenda.

##### **8.2 Neebing-McIntyre Floodway Integrity Study**

Members reviewed and discussed Staff Report NMFC-03-2024 related to the Draft Neebing-McIntyre Floodway Integrity Study. Melissa Haresign, KGS Group gave a brief presentation to the Board.

*THAT: Staff Report NMFC-03-2024 be received for information.*

**Motion: #52/24**

Motion moved by Dan Calvert and motion seconded by Sheelagh Hendrick. **CARRIED.**

#### **5. IN-CAMERA AGENDA**

*THAT: we now go into Committee of the Whole (In-Camera) at 5:04 p.m.*

**Motion: #53/24**

Motion moved by Rudy Buitenhuis and motion seconded by Brian Kurikka. **CARRIED.**

*THAT: we go into Open Meeting at 5:10 p.m.*

**Motion: #54/24**

Motion moved by Rudy Buitenhuis and motion seconded by Robert Beatty. **CARRIED.**

*THAT: the In-Camera Minutes of the Lakehead Region Conservation Authority November 29, 2023 meeting be adopted as published.*

**Motion: #55/24**

Motion moved by Robert Beatty and motion seconded by Grand Arnold. **CARRIED.**

**THAT: the Lakehead Region Conservation Authority refuse the March 25, 2024, Offer to Purchase Land for vacant land owned by the Authority adjacent to Fort William Road.**

**Motion: #56/24**

Motion moved by Grant Arnold and motion seconded by Brian Kurikka. **CARRIED.**

## **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

None.

## **7. CORRESPONDENCE**

None.

## **8. STAFF REPORTS**

### **8.1. Neebing-McIntyre Floodway Easement Requests**

Members reviewed and discussed Staff Report NMFC-02-2024 related to requests for easements to service a Tennis Facility, in Chapples Park by Enbridge Gas Inc. and Synergy North/City of Thunder Bay.

**THAT: the CAO is authorized to execute a Pipeline Easement with Enbridge Gas Inc to permit the installation of a gas line by directional drilling under the Diversion Channel of the Neebing-McIntyre Floodway near the Redwood Avenue Bridge.**

**Motion: #57/24**

Motion moved by Brian Kurikka and motion seconded by Grant Arnold. **CARRIED.**

**THAT: the CAO is authorized to execute an Easement with the City of Thunder Bay to permit the installation of electrical services by directional drilling under the Diversion Channel of the Neebing-McIntyre Floodway near Westminster Street.**

**Motion: #58/24**

Motion moved by Dan Calvert and motion seconded by Sheelagh Hendrick. **CARRIED.**

### **8.3 Tangible Capital Assets Policy Update**

Members reviewed and discussed Staff Report FIN-01-2024 related to a policy update of the Authority's Tangible Capital Assets.

**THAT: Finance Policy FIN-01-2024: Tangible Capital Assets, Version 4.0 be adopted.**

**Motion: #59/24**

Motion moved by Sheelagh Hendrick and motion seconded by Dan Calvert. **CARRIED.**

**9. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

**9.1. Monthly Treasurer's Report**

Members were provided with the monthly Treasurer's Report for March's Administration and Capital.

**9.2. Re-Designation of Provincial Offences Officers**

Members reviewed and discussed Staff Report CORP-07-2024 related to the re-designation of LRCA's Provincial Offences Officers due to the enactment of new regulations and sections within the *Conservation Authorities Act*.

*THAT: the Lakehead Region Conservation Authority Board of Directors designate those individuals identified in Table 1 of Staff Report CORP-07-2024 as Provincial Offences Officers under S.30.1 of the Conservation Authorities Act to enforce Section 28 and 29 of the Act and applicable regulations, as amended from time to time AND FURTHER THAT the Lakehead Region Conservation Authority Board of Directors also delegate those same individuals as Agents of the Authority for the purpose of the Trespass to Property Act.*

**Motion: #60/24**

Motion moved by Sheelagh Hendrick and motion seconded by Dan Calvert. **CARRIED.**

**10. PASSING OF ACCOUNTS**

*THAT: having examined the accounts for the period February 1, 2024 to February 29, 2024 cheque #3155 to #3182 for \$127,513.60 and preauthorized payments of \$121,855.77 for a total of \$229,369.37, we approve their payment.*

**Motion: #61/24**

Motion moved by Sheelagh Hendrick and motion seconded by Dan Calvert. **CARRIED.**

**11. REGULATORY ROLE**

Members were provided with the summaries of the Plan Input Review program and Section 28 permits issued since the last meeting.

## **12. PROJECTS UPDATE**

### **12.1. Communications Manager Projects Update**

Members reviewed and discussed the final version of the 2023 Annual Report.

*THAT: the 2023 Lakehead Region Conservation Authority Annual Report be approved.*

**Motion: #62/24**

Motion moved by Dan Calvert and motion seconded by Sheelagh Hendrick. **CARRIED.**

Members were advised that the LRCA received funding from the TD Friends of the Environment Fund (TD FEF) for the 2024 Watershed Explorers program.

Members were advised that the booth at the 2024 CLE Home and Garden Show was a success. Staff spoke to over 837 people over the course of the three-day event and sold \$2,594.00 worth of LRCA merchandise.

It was noted that the first LRCA Trivia event held on April 20, 2024 at the Dawson Trail Craft Brewery was successful.

### **12.2. Lands Manager Projects Update**

Members were advised that LRCA Staff constructed a new entrance sign for Wishart Conservation Area with installation pending.

Members were advised that the LRCA purchased an Alaskan Mill, which is a chainsaw attachment. The Alaskan Mill will be used to make benches and planks for signage using fallen trees from LRCA owned land.

### **12.3. Watershed Manager Projects Update**

It was noted that the LRCA participated in Ontario Power Generation's call test related to the Dam Safety Emergency Preparedness and Response Plan program for the Kaministiquia River on March 26, 2024.

It was noted that the LRCA's Watershed Manager and GIS/Water Resources Technologist attended the KISTER'S WISKI Training facilitated through Upper Thames River Conservation Authority in London, Ontario.

It was noted that the April 1, 2024 snow surveys indicated that the snow survey locations were below average for snow depth and water content when compared to historical averages for April 1.

It was noted that the Level II low water advisory was still in effect.

It was noted that the 35<sup>th</sup> Annual Spring Melt Meeting was held on Monday, April 8, 2024.

### **13. NEW BUSINESS**

The EOR posting related to new legislation enabling the Minister of Natural Resources and Forestry to override a broad suite of CA permitting decisions was discussed.

### **14. NEXT MEETING**

Wednesday, May 29, 2024 at 4:30 p.m.

### **15. ADJOURNMENT**

***THAT: the time being 5:35 p.m. AND FURTHER THAT*** there being no further business we adjourn.

**Motion: #49/24**

Motion moved by Dan Calvert and motion seconded by Sheelagh Hendrick. **CARRIED.**

Donna Blunt  
Chair

Jammy Cook  
Chief Administrative Officer